

February 7, 2023

The Grant County Commission met at 8 AM with Commissioners Buttke, Mach, Stengel, Street and Tostenson. Chairman Mach called the meeting to order. Motion by Tostenson and seconded by Stengel to approve the minutes of the January 17, 2023, meeting. Motion carried 5-0. Minutes filed. Motion by Street and seconded by Buttke to approve the agenda. Motion carried 5-0.

There were no members of the public present. Staff members present were Deputy Auditor Folk and States Attorney Schwandt.

Public Comment: Chairman Mach called for public comment. There were no comments. Chairman Mach closed the public comment.

CHN: Jennifer Meyer introduced clerical assistant Michelle Van Hoorn. Jennifer reported on the statistics for July-December of 2022. She reported on school services provided, WIC, immunizations, baby care, prenatal education, cribs for kids and the car seat program. She also reported the dental bus was a great success.

Highway: Supt Daren Peterson requested travel approval to attend a superintendent workshop. Motion by Stengel and seconded by Buttke to approve travel expenses for Supt Peterson to attend the Superintendent Spring meeting in Deadwood. Motion carried 5-0. He reported that salt sand is difficult to obtain. The state regional supervisor informed him the state is running behind by 239 loads for SD. If the county does run out of salt sand, he is planning to purchase granite fines. He informed the Commission that CR 10 and CR 35 will be used for hauling asphalt for the State Hwy 15 and Hwy 158 asphalt projects. He will inspect the roads prior to the haul dates and survey the roads for breakups during the haul period. The motor grader will not be delivered before June 1st. The purchase price of a motor grader has increased on an average of \$12,718 a year since 2016.

RAIF Grant: The Commission and Hwy Supt Peterson reviewed three applications from townships for fund allocation through the Rural Access Infrastructure Improvement Funds (RAIF). The funds were awarded to the county from the state and are intended to assist the townships with replacing or improving small structures. This is the first year for the township to apply for grant funds after meeting the criteria of the application process. The grant is an 80% award with a

20% share by the township. Motion by Street and seconded by Buttke to award Grant Center Township RAIIF grant funds of \$24,000 (80%) for structure 280-104 for a culvert to be replaced on 477th Ave south of 152nd St. Motion carried 5-0. Motion by Tostenson and seconded by Stengel to award Madison Township RAIIF grant funds of \$8,000 (80%) for structure 26-2766-1754 for a culvert to be replaced on 477th Ave south of 159th St. Motion carried 5-0. Motion by Street and seconded by Buttke to award Vernon Township RAIIF grant funds of \$34,262.40 (80%) for structure 26-3633-1215 for a bridge to be replaced with culverts on 154th St. between 486 and 487th Ave. Motion carried 5-0. The three projects are to be completed in 2023.

Weed: Supervisor Nathan Mueller met with the Commission and reviewed year end statistics, annual weed conference, committee assignments on boards, and weed problem areas within the county. The Commission asked Nathan to assist with snow removal of the sidewalk area at the 4-H complex or other areas the 4-H advisor could use assistance. They tasked him with keeping his office and vehicle clean in addition to his paperwork during the off-season hours.

Sheriff: Kevin Owen discussed the purchase of a vehicle as per his 2023 budget. The state bid for a police vehicle is \$36,744.00 with no guarantee of being able to secure a vehicle. Nelson Auto Center in Fergus Falls, MN has a 2022 Ford Police Interceptor available for \$35,994.00. The current 2023 budget has \$40,000 budgeted for a vehicle, but with the vehicle purchase and the setup of radios, lights, decals and cage the total expense will be close to \$45,000.00. Contingency will need to be used to supplement budget #211 if the total expenses exceed the approved budget amount. Motion by Tostenson and seconded by Stengel to approve the purchase from Nelson Auto Center for the 2022 Ford Interceptor for \$35,994. Motion carried 5-0. **Training:** Motion by Tostenson and seconded by Stengel to approve travel expenses for Deputy Bowsher to attend canine training with the new canine dog in Sioux Falls. Motion carried 5-0.

Travel: Motion by Buttke and seconded by Stengel to approve travel for Auditor Elect Kathy Folk to attend the New Officials workshop and Spring workshop in Pierre and for EM Manager Kevin Schuelke to attend a Crisis Track workshop in Yankton. Motion carried 5-0.

Abatement: Motion by Stengel and seconded by Tostenson to approve an abatement of \$1,201.64 for the structure located on Parcel: 25.00.53.02A, Legal: Consolidated Plat, 58’ of Lots 1 &, Block 53, Big Stone City, that was destroyed by a windstorm on May 12, 2022, as allowed under SDCL 10-18-2. Motion carried 5-0.

Range Fire Suppression: A letter from the SD Dept. of Agriculture Wild Land Fire Suppression was received. The request is for the Commission to provide the department with a list of individuals who would be authorized to request assistance from the State of South Dakota, under the County Rangeland Fire Protection Agreement. Motion by Tostenson and seconded by Buttke to approve the following resolution for appointing individuals authorized to request state fire assistance. Motion carried 5-0. Resolution adopted.

RESOLUTION 2023-02

A Resolution for selecting designees authorized to request firefighting resources on behalf of the County Board of Commissioners:

“BE IT HEREBY RESOLVED, that the list of individuals set forth below, are hereby authorized to request rangeland fire assistance, on behalf of the County of Grant as specified in SDCL 41-20A-11. The authority to request assistance as provided shall continue in full force and effective until terminated or modified by resolution of the County of Grant Board of Commissioners.”

County Fire Assistance Authorization List through March 1, 2024.

Name of Individual	Position
Kevin Schuelke	EM Director
Mike Mach	Commissioner
Kevin Owen	Sheriff

Dated this 7th day of February, 2023.

Michael J Mach, Chairman
Board of Commissioners

ATTEST:

Karen M. Layher, Auditor

Drainage: Drainage Officer Berkner and States Attorney Schwandt held a discussion with the Commission on inlets as they pertain to the drainage ordinance. States Attorney Schwandt stated he had reviewed the Drainage Ordinance and inlets and outlets are only directly referenced in their placement in County ROW. Section 313 and 317 of the ordinance addresses flow and adverse effects downstream and can be interpreted to include inlets. States Attorney Schwandt discussed the problems with enforcement of conditions put on drainage

permits and who investigates complaints. Grievances between landowners should be addressed in circuit court. The discussion continued with asking the applicant to consider using a french drain or the plastic straw inlet versus an open inlet. If that is done, the Board is then tasked with reviewing the overall project for substantial compliance. If there is an issue with the project that needs to be addressed, the board should table or deny the permit and not put a condition on the permit.

Unfinished Business: The Commission members reported on attending the town council meetings to provide information on the possibility of creating an ambulance district.

New Business: None

Correspondence: None

Consent: Motion by Stengel and seconded by Buttke to approve the consent agenda. Motion carried 5-0.

1. Approve position change for Joanne Urban to Library Tech step 2 at \$19.50 per hr effective 1-25-23
2. Approve hiring of James Beyer as Deputy Treasurer at \$20.05 per hr effective 01-30-23
3. Approve transfer of Shawna Przybycien to Deputy Treasurer at \$20.05 per hr effective 02-21-23
4. Declare surplus a 1990 Dodge Pickup, Shredder from Library (Asset 9508A), Projector screen on stand (Asset 1131), (5) Aluminum tabletop with canvass curtain voting booth (Asset 5068, 5074, 5079, 5085, 5090)
5. Approve contract with Scantron to upgrade the firewall for \$2,080.00 and contract for Server Domain Certificate at \$79.99
6. Approve fire alarm test and inspection agreement with Ban-Koe for \$604.29 per year for the Detention Center
7. Approve re-appointment of Cheryl Conrad and Jeanne Tietjen to the Library Board for a 3 yr term (2023-2025)

Executive Session: Motion by Tostenson and seconded by Stengel to enter executive session at 11:18 AM for the purpose of a personnel issue pursuant to SDCL 1-25-2. Motion carried 5-0. Auditor Layher, Deputy Auditor Folk and States Attorney Schwandt were present. Chairman Mach declared the meeting open to the public at 11:22 AM. No action was taken because of the executive session.

Claims: Motion by Stengel and seconded by Tostenson to approve the claims. Motion carried 5-0. ABDO PUBLISHING, books 204.09; AL'S BODY SHOP,

repairs & maint 180.00; AUTOVALUE, supplies 11.96; AVERA QUEEN OF PEACE, blabs 86.00; BAN-KOE, prof services 1,831.37; BERENS MARKET, inmate groceries 512.45; BIG STONE CO SHERIFF, prof services 120.00; BUTLER, supplies 515.43; CCP INDUSTRIES, supplies 92.11; CENTER POINT, books 178.46; CITY OF MILBANK, water & sewer 587.08; CODY KELLY, prof services 120.00; CUSTODIAN SERVICES, supplies 22.99; DELORIS RUFER, lib rent 100.00; EQUIPMENT BLADES, supplies 756.60; FIRST DISTRICT, dues 8,667.50; G & R CONTROLS, comp maint 2,266.84; GALLS, supplies 126.39; FOOD-N-FUEL, inmate meals 552.00; GRAJCZYK LAW OFFICE, court appt atty 3,400.00; GRANT COUNTY LIBRARY, supplies 324.47; GRANT COUNTY REVIEW, publishing 1,464.31; GRANT-ROBERTS RURAL WATER, water usage 34.10; GRANT/ROBERTS AMBULANCE, allocation 2,458.33; INTER-LAKES COMM ACT, service worker 2,628.00; ITC, internet 84.83; KEVIN MEYER, supplies 58.23; LIFEQUEST, allocation 2,500.00; M & T FIRE AND SAFETY, supplies 304.63; MCLEOD'S, supplies 513.30; MICROFILM IMAGING SYSTEMS, scanner rent, 642.00; MIDCO, library internet 103.94; MILBANK AUTO PARTS, supplies 2,461.29; MILBANK SCHOOL, allocations 7,326.49; NORTHWESTERN ENERGY, natural gas 3,431.97; PETERS DISTRIBUTING, supplies 172.13; PHOENIX SUPPLY, inmate supplies 91.79; QUICK PRO LUBE, repairs & maint 513.82; QUILL, supplies 88.55; RELX, online charges 725.00; RIVER STREET PETROLEUM, ethanol & diesel 11,198.54; RUNNINGS, supplies 513.11; SANDRA FONDER prof services 75.00; SANFORD HEALTH, prof services 2,376.00; SCANTRON, prof services 5,691.46; SD DEPT TRANSPORTATION, hwy project 2,414.96; SDAAO, dues 150.00; THE SHOP repairs & maint 875.00; STAR LAUNDRY, rentals 230.37; STATE OF SD, supplies 546.00; TECTA AMERICA, contracted services 7,919.66; TWIN VALLEY TIRE, supplies 2,128.00; VALLEY RENTAL, allocation 650.00; WEST CENTRAL COMMUNICATION, repairs & maint 26,568.78; XEROX, copier rent 773.27. TOTAL: \$108,368.60.

Payroll for the following departments and offices for the January 13, 2023, payroll are as follows: COMMISSIONERS 3,770.00; AUDITOR 12,115.97; ELECTION 297.11; TREASURER 3,360.84; STATES ATTORNEY 7,279.35; CUSTODIANS 2,621.58; DIR. OF EQUALIZATION 4,395.20; REG. OF DEEDS 4,697.61; VET. SERV. OFFICER 1,277.10; SHERIFF 17,644.04; COMMUNICATION CTR 9,524.00; PUBLIC HEALTH NURSE 2,706.28; ICAP 63.00; VISITING NEIGHBOR 1,798.31; LIBRARY 7,625.40; 4-H 3,810.75; WEED CONTROL 2,158.50; P&Z 1,473.15; DRAINAGE 405.65; ROAD & BRIDGE 38,694.74; EMERGENCY MANAGEMENT 2,492.00. TOTAL: \$128,210.58.

Payroll Claims: FIRST BANK & TRUST, Fed WH 9,570.58; FIRST BANK & TRUST, FICA WH & Match 15,449.30; FIRST BANK & TRUST, Medicare WH & Match 3,613.08; ACCOUNTS MANAGEMENT, deduction 115.76; AMERICAN FAMILY LIFE, AFLAC ins. 1,608.79; ARGUS DENTAL, ins 997.78; WELLMARK-BLUE CROSS OF SD, Employee health ins. 1,447.77; OFFICE OF CHILD SUPPORT ENFORCEMENT, child support 210.00; SDRS SUPPLEMENTAL, deduction 1,380.83; SDRS SUPPLEMENTAL, special pay 4,709.42; SDRS SUPPLEMENTAL, fee 45.00; SDRS, retire 14,596.01. TOTAL: \$53,744.32.

Payroll for the following departments and offices for the January 27, 2023, payroll are as follows: COMMISSIONERS 3,770.00; AUDITOR 11,236.42; ELECTION 78.19; TREASURER 3,403.34; STATES ATTORNEY 7,298.20; CUSTODIANS 1,846.40; DIR. OF EQUALIZATION 4,395.20; REG. OF DEEDS 4,728.89; VET. SERV. OFFICER 1,277.10; SHERIFF 18,159.72; COMMUNICATION CTR 9,366.71; PUBLIC HEALTH NURSE 3,421.46; ICAP 161.00; VISITING NEIGHBOR 1,989.79; LIBRARY 8,081.77; 4-H 3,839.39; WEED CONTROL 2,111.40; P&Z 1,494.50; DRAINAGE 384.30; ROAD & BRIDGE 33,830.27; EMERGENCY MANAGEMENT 2,464.00. TOTAL: \$123,338.05.

Payroll Claims: FIRST BANK & TRUST, Fed WH 8,579.65; FIRST BANK & TRUST, FICA WH & Match 14,799.08; FIRST BANK & TRUST, Medicare WH & Match 3,461.08; ACCOUNTS MANAGEMENT, deduction 159.88; AMERICAN FAMILY LIFE, AFLAC ins. 1,628.79; ARGUS DENTAL, ins 997.78; WELLMARK-BLUE CROSS OF SD, Employee and Commission health ins. 52,893.69; COLONIAL LIFE, ins 37.98; DEARBORN NATIONAL, life ins. 296.24; LEGAL SHIELD, deduction 38.85; OFFICE OF CHILD SUPPORT ENFORCEMENT, child support 210.00; OPTILEGRA, ins 350.47; SDRS SUPPLEMENTAL, deduction 1,380.83; SDRS, retire 13,323.58. TOTAL: \$98,157.90.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be February 21 and March 7 and 21, 2023 at 8 AM. Motion by Stengel and seconded by Buttke to adjourn the meeting. Motion carried 5-0. Meeting adjourned.